

**ESN, Inc. Job Description (Req#459)**

**Job Title:** Senior Financial Analyst

**Location:** Washington, DC (Contractor facility near Washington Navy Yard)

**Job Posted:** 1/6/2010

**Job Closing:** Until Filled

**Principal Duties/Responsibilities:**

Senior Financial Analyst required to plan and execute multi-million dollar Navy ship acquisition programs. Duties and responsibilities include:

- Serve as advisor to senior managers on the development, implementation and revision of financial management policies, plans, and programs.
- Generate, recommend and implement new and revised financial management concepts, methodologies, policies and strategies.
- Direct and/or perform continuing program execution review, analysis and appraisal.
- Develop program business and financial planning documents and manipulate budget formulation to support plans, programs, and activities.
- Review and evaluate budget requests throughout the various cycles of the DoD planning, programming, budgeting and execution process (PPBE).
- Supervise the development of program POM documents and exhibits.

**Education and Experience:**

Bachelors Degree plus 8 years or more of specific experience in DoD financial/management support OR; Minimum of 12 years of experience in DoD financial management and program support.

**Skills and Abilities:**

- Knowledge of Financial Management Regulation (FMR), Federal Acquisition Regulation (FAR) and DoD Acquisition System (DoD 5000 series) directives.
- Proficiency with DoD financial tools (STARS, PRISMS, AutoDoc, MOCAS, CERPS)
- Proficiency with MS Office.
- Possess excellent written and verbal communication skills.
- Work well in a customer support-based environment.
- Able to obtain a security clearance.

The above job description is not intended to be, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

**Qualified Persons Should Contact:**

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